

AUDIT COMMITTEE MEETING MINUTES – 05/28/2020

Thursday, May 28, 2020

Teleconference Dial Number 1-415-655-0002 Access Code 478237385

MEMBERS PRESENT:

Nancy McGovern, Committee Chair

Diane Champion, Committee Member

Jessica Carter-Peer, Committee Member

Tami Cindrich, Community Member

Bill Foster, Community Member

Jeff Pigott, VP Compliance & Internal Audit, Administrative Sponsor

MEMBERS ABSENT:

None

ALSO PRESENT:

George Knott, Esq., Board Counsel

Mary McGillicuddy, Chief

Legal Officer

The Audit Committee was called to order at 9:00 a.m. by Nancy McGovern, Committee Chairman.

AUDIT COMMITTEE MEETING MINUTES

The Minutes from the February 27, 2020 Audit Committee meeting were presented. A motion was made by Jessica Carter-Peer to approve the minutes as presented, seconded by Diane Champion and carried without opposition.

COMPLIANCE AND INTERNAL AUDIT DEPARTMENT UPDATE

Jeff Pigott, VP Compliance & Internal Audit presented a detailed overview of the Compliance and Internal Audit Departments and activities undertaken with special attention paid to the effects of COVID-19 on work plans. Informational only.

UPDATE ON FY2021 AUDIT FIRM RFP

Jeff Pigott, VP Compliance & Internal Audit presented a detailed overview of the timeline of the RFP process and any impacts of COVID-19. Informational only.

APPROVAL OF AUDIT FIRM FY 2020

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Jeff Pigott, VP Compliance & Internal Audit presented a proposal for PWC to provide audit services for FY2020, consistent with prior years.

A motion was made by Diane Champion to recommend to the Board that Price Waterhouse Coopers (PWC) conduct the FY 2020 financial audit for Lee Memorial Health System, Lee County Trauma Service District and Lee Memorial Health System Foundation, Inc. in the manner as outlined in the engagement letter. The motion was seconded by Jessica Carter-Peer and carried without opposition.

OTHER ITEMS

None at this time.

NEXT REGULAR MEETING

The next meeting will be May 28, 2020 9:00 a.m. in the Gulf Coast Medical Center, Medical Office Building, Boardroom, 13685 Doctors Way, Fort Myers, FL 33912

ADJOURNMENT

The Audit Committee Meeting was adjourned at 9:25 a.m. by Nancy McGovern, Committee Chairman.

Minutes were recorded by Susan Kennedy

Signed by: **Nancy McGovern**

Committee Chair

Date: **8/20/20**