

AUDIT COMMITTEE MEETING MINUTES – 08/20/2020

Thursday, August 20, 2020
Teleconference Call

MEMBERS PRESENT:

Nancy McGovern, Committee Chair
Diane Champion, Committee Member
Jessica Carter-Peer, Committee Member
Tami Cindrich, Community Member
Bill Foster, Community Member
Jeff Pigott, Vice President Compliance & Internal Audit, Administrative Sponsor

MEMBERS ABSENT:

None

ALSO PRESENT:

George Knott, Esq., Board Counsel
Ben Spence, Chief Financial Officer
Jennifer Garcia, Assurance Manager at PricewaterhouseCoopers
Brian Zegers, System Director Information Security Officer
Hillary Griffin, Assurance Partner at PricewaterhouseCoopers
Jason Meltzer, System Director Internal Audit
Jim Humphrey, Esq., System Counsel
Joe Bitner, Pharmacy and 340B Program Compliance Officer
Larry Antonucci, President and CEO
Lisa Whitacre, System Director Compliance Program Effectiveness/Privacy Officer
Audra Ellis, System Director Compliance Audit & Investigations
Patty Duquette, Vice President Financial Services
Blake Schofield, Senior Associate Attorney

The Audit Committee was called to order at 9:02 a.m. by Nancy McGovern, Committee Chairman.

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The Minutes from the May 28, 2020 Audit Committee meeting were presented. A motion was made by Jessica Carter-Peer to approve the minutes as presented, seconded by Diane Champion and carried without opposition.

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REQUIRED COMMUNICATIONS FROM EXTERNAL AUDITORS

Hillary Griffin, Assurance Partner at Pricewaterhouse Coopers delivered required communications to the Audit Committee with a focus on PwC's improvements in technology.

COMPLIANCE REPORT

Jeff Pigott, VP Compliance & Internal Audit and Audra Ellis, System Director Compliance Audit and Investigations presented a detailed overview of the Compliance Department and activities undertaken. Informational only.

INTERNAL AUDIT REPORT

Jason Meltzer, System Director Internal Audit presented a detailed overview of the Internal Audit activities undertaken. Informational only.

340B PROGRAM REPORT

Joe Bitner, Pharmacy and 340B Program Compliance Officer presented a detailed overview of the 340B Program activities undertaken. Informational only.

IS SECURITY UPDATE

Brian Zegers, System Director Information Security Officer presented a detailed overview of the IS Security activities undertaken. Informational only.

PRIVACY UPDATE

Lisa Whitacre, System Director Compliance Program Effectiveness/Privacy Officer presented a detailed overview of the Privacy activities undertaken. Informational only.

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REVIEW OF REQUEST FOR PROPOSAL (RFP)

Jeff Pigott, VP Compliance and Internal Audit, Patty Duquette, VP Financial Services, and Blake Schofield, Senior Associate Attorney presented and discussed the Request for Proposal form, methods of advertising, and the factors for evaluation scoring system.

A motion was made by Bill Foster to approve the evaluation matrix as presented, seconded by Diane Champion and carried without opposition.

A motion was made by Jessica Carter-Peer to recommend to the Board of Directors that the Audit Committee be designated by the Board of Directors as the “Auditor Selection Committee” as it is for purposes of Section 218.391 of the Florida Statutes, seconded by Diane Champion and carried without opposition.

OTHER ITEMS

None at this time.

NEXT REGULAR MEETING

The next meeting will be October 15, 2020, 9:00 a.m. by Teleconference Dial In OR Gulf Coast Medical Center, Medical Office Building, Boardroom, 13685 Doctors Way, Fort Myers, FL 33912

ADJOURNMENT

The Audit Committee Meeting was adjourned at 11:30 a.m. by Nancy McGovern, Committee Chairman.

Minutes were recorded by Susan Kennedy

Signed by: **Nancy McGovern**

Date: **10/15/20**