

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Thursday May 7, 2020

Teleconference Number 1-415-655-0002, Access Code 479 493 525

MEMBERS PRESENT:

David Collins, Board Chair

Stephen Brown, MD, Board Member

Donna Clarke, Board Treasurer

Therese Everly, Board Vice-Chair

Sanford N. Cohen, MD, Board Member

Chris Hansen, Board Member

Stephanie Meyer, BSN, RN, Board Member

Diane Champion, Board Secretary

Jessica Carter Peer, Board Member

MEMBERS ABSENT:

Nancy McGovern, RN, MSM, Board Member

Sanford N. Cohen, MD, Board Member

The Board of Directors Meeting was called to order at 1:00 p.m. by David Collins, Board Chair.

INVOCATION & PLEDGE

Mike Warthen, M.Div., BCC gave the Invocation, followed by the Pledge of Allegiance.

PUBLIC INPUT

None at this time.

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David Collins, Chair asked for a motion to approve the Board Meeting Minutes dated 4/30/20.

Therese Everly made a motion to approve the Board Meeting Minutes dated 4/30/20 as presented. The motion was seconded by Jessica Carter Peer and carried with no opposition.

PRESIDENT'S REPORT

Larry Antonucci, M.D., President & CEO shared today's COVID patient count of 89, and noted there were 35 plasma donors for the new study about convalescent plasma use. Telehealth visits have increased from 500 in 2019 to over 21,000 during April this year.

Scott Nygaard, M.D., shared Qlik COVID-19 dashboard statistics.

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Dr. Antonucci stated that Lee Health Surgical Services is running at about half of pre COVID levels since reopening this week. He spoke about the action leadership have agreed to take to address the financial issues facing the system. As a sign of commitment, Senior leaders at the chief and vice-president levels have committed to a 10% and 5% pay decrease, and elimination of their paid time off (PTO) accruals. System director salaries are being reduced by 3%. In addition to these reductions additional cost cutting measures have already been taken including:

- Terminating or suspending non-emergency consulting agreements
- Pausing non-clinical, non-essential hiring across the health system
- Freezing large (\$100K+) capital investments with exceptions by the CFO
- Closing certain outpatient and ambulatory sites with the redeployment of staff
- Freezing non-essential procurement and contracts
- Eliminating inward or outbound Lee Health travel, including consultants

Therese Everly made a motion for the Lee Health Board of Directors to take a 20% reduction in their stipend, in line with the timeline that Administration have taken a reduction to their salaries. In addition, Therese Everly asked the Board Treasurer to look into transferring to Administration any unused dollars in the Board of Directors Travel and Education budget. The motion was seconded by Stephanie Meyer and carried with no opposition.

Ben Spence Chief Financial Officer reviewed March and April Financials with the Board. Discussion ensued. Both Ben and Scott discussed supply strategies moving forward to build adequate stockpiles and also currently to measure supplies on hand.

PLC REPORT UPDATE

Bill Hearn D.O., updated the Board on medical staff actions including Public Service Announcements and recruiting community leaders to vocalize their support of the hospital system.

BOARD COUNSEL

George Knott, Esq., asked the Board for direction in meeting type and locations as the State continues to phase in the reopening plans. Consensus was to try to remain WebEx based as long as permissible and meanwhile explore physical location options that would allow for safe social distancing.

NEXT SPECIAL MEETING

The next Lee Health Board of Directors Meeting will be held on May 21, 2020 at 1:00 p.m. Teleconference Number 1-415-655-0002 Access Code 479 493 525

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ADJOURNMENT

The Lee Health System Board of Directors Meeting adjourned at 2:16 p.m. by David Collins, Board Chair.

Minutes were recorded by Kathy J. Hagen/Assistant to the Board

Signed by: */Diane Champion/*

Board Secretary

Date: 05/21/2020