

## AUDIT COMMITTEE MEETING MINUTES

Thursday, January 30, 2020

Gulf Coast Medical Center Board Room

### MEMBERS PRESENT:

Nancy McGovern, Committee Chair

Diane Champion, Committee Member

Jessica Carter-Peer, Committee Member

Bill Foster, Community Member

Tami Cindrich, Community Member

Jeff Pigott, VP Compliance & Internal Audit

### MEMBERS ABSENT:

None

### ALSO PRESENT:

Therese Everly, Board Member

Sanford Cohen, M.D., Board Member

Jim Humphrey, Board Counsel

Hillary Griffin, Principal PwC

Glyn Hunter, PwC

Lisa Whitacre, System Director Compliance Program Effectiveness/Privacy Officer

Patty Duquette, VP Finance

Mary McGillicuddy, Chief Legal Officer

Tracy Pyles, Senior Managing Attorney

Blake Schofield, Senior Associate Attorney

Jason Meltzer, System Director Internal Audit

Brian Zegers, System Director Information Security Officer

Audra Ellis, System Director Compliance Audit and Investigation

Michael Adams, Controller

Mary Briggs, System Director Strategic Communications & PR

Ben Spence, Chief Financial Officer

The Audit Committee Meeting was called to order at 9.00 a.m. by Nancy McGovern Committee Chairman.

### AUDIT COMMITTEE MEETING MINUTES

The Minutes from the June 27, 2019 Audit Committee meeting were presented.

**A motion was made by Diane Champion to approve the minutes as presented, seconded by Bill Foster and carried without opposition.**

### AUDIT COMMITTEE WORK PLAN

Jeff Pigott, VP Compliance & Internal Audit presented a draft Committee Work Plan.

**A motion was made by Bill Foster approve the Committee Work Plan as presented.**

## **AUDIT COMMITTEE MEETING MINUTES – 01/30/20**

**This motion was seconded by Diane Champion and carried without opposition.**

### REVIEW OF AUDITED FINANCIAL STATEMENTS

Hillary Griffin, Principal PwC presented draft financial audit reports and delivered required communications to the Committee.

**A motion was made by Diane Champion to recommend that the full board accept the Audited Financial Statements as presented in draft form by Price Waterhouse Coopers with the understanding that any substantive change would be brought back to the Audit Committee for review and approval.**

**This motion was seconded by Jessica Carter-Peer and carried without opposition.**

### REVIEW POLICY 20.11E-EVALUATION OF AUDITING FIRM

Jeff Pigott, VP Compliance & Internal Audit presented Board Policy 20.11E for review.

**A motion was made by Jessica Carter-Peer to recommend that the full board approve Board Policy 20.11E – Evaluation of Auditing Firm which was reviewed with no revisions.**

**This motion was seconded by Diane Champion and carried without opposition.**

### COMMITTEE EDUCATION

Jeff Pigott, VP Compliance & Internal Audit presented general committee education.

### COMPLIANCE ACTIVITY REVIEW

Jeff Pigott, VP Compliance & Internal Audit presented a detailed overview of the Compliance and Audit Departments and activities undertaken.

### FY 2020 AUDIT PLAN

Jason Meltzer, System Director Internal Audit presented the FY 2020 Audit Plan for review.

**A motion was made by Jessica Carter-Peer approve the FY 2020 Audit Plan for review as drafted.**

**This motion was seconded by Diane Champion and carried without opposition.**

### IT SECURITY REVIEW

Jeff Pigott, VP Compliance & Internal Audit presented education on cyber security risks and mitigation plans.

### PRIVACY ACTIVITY REVIEW

Lisa Whitacre, System Director Compliance Program Effectiveness/Privacy Officer presented information and trending on privacy matters and steps taken to review and mitigate any issues.

## **AUDIT COMMITTEE MEETING MINUTES – 01/30/20**

### OTHER ITEMS

None at this time.

### NEXT REGULAR MEETING

The next Audit Committee Meeting will be held on February 27, 2020 (tentative), at 11:00 a.m. in the Gulf Coast Medical Center, Medical Office Building, Boardroom 13685 Doctors Way, Fort Myers, FL 33912.

### ADJOURNMENT

The Community Health Improvement Committee Meeting was adjourned at 10:34 a.m. by Nancy McGovern, Committee Chairman.

Minutes were recorded by Susan Kennedy

Signed by: Nancy McGovern

Committee Chairman

Date: **2/27/20**